



**FINGER LAKES COMMUNITY COLLEGE
EDUCATION AND PLANNING COMMITTEE**

June 3, 2026, at 4:30 PM

**Finger Lakes Community College, Stage 14
3325 Marvin Sands Drive Canandaigua, NY**

Alternate location for Trustee Russell - The Ross Memorial Library, 644 Main St. Clifton, PA

AGENDA

Trustee Donna Mihalik, Chair

Item	Responsibility
Call to Order	Trustee Mihalik
Business	
<ul style="list-style-type: none">Review May 6, 2026, Committee Minutes*Enrollment Report UpdateVietnam Spring RecruitmentAdult Learner Engagement Strategies	Trustee Mihalik Carol S. Urbaitis, Ed.D. Matthew Stever Michael Fisher, Christian Kull, Matthew Stever
<ul style="list-style-type: none">Student Success by Design: Progress, Momentum, and What Comes Next Year-End Review and Look Ahead	Laura E. Ortiz, Ed.D.
Resolutions*	
<ul style="list-style-type: none">Approval of Job Description for Special Purpose Coordinator: Gemini Faculty LiaisonApproval of Revised Department Chairperson Position DescriptionApprove Microcredential PolicyApprove Animals on Campus PolicyApprove Admissions Policy	Dr. Jonathan Wesley Dr. Jonathan Wesley Laura E. Ortiz, Ed.D. Laura E. Ortiz, Ed.D. Laura E. Ortiz, Ed.D.
Strategic Thought Presentation	
Student Success & Retention Update: Understanding Our Current FLCC Students	Laura E. Ortiz, Ed.D. & Dr. Debora Ortloff

Adjourn

Next Meeting: Wednesday, August 5, 2026 – Muller Field Station, 6455 Co Rd 36, Honeoye, NY 14471 (unless otherwise determined and notice posted before the meeting).

Trustee Committee Members

Trustee Donna Mihalik, Chair
Student Trustee Geisha Aman
Trustee George Cushman
Trustee Joan Geise
Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

*Action items for consideration at the full Board meeting



**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE MEETING**

June 3, 2026

**Finger Lakes Community College, Stage 14
3325 Marvin Sands Drive Canandaigua, NY**

**Alternate location for Trustee Russell - The Ross Memorial Library, 644 Main St. Clifton, PA
directly after Education and Planning Committee**

AGENDA

Trustee Steve Martin, Chair

Item	<u>Responsibility</u>
Call to Order	Trustee Martin
Business	
• Review May 6, 2026, Committee Minutes*	Trustee Martin
• FLCC 2025-2026 Operating Budget Update & Finance Report	Jason Tack
Resolutions *	
• Approval of a Tentative Collective Bargaining Agreement between the Ontario County Board of Supervisors, Finger Lakes Community College, and FLCC GRADE	Jason Tack
• Authorize a Contract Renewal with EAB Global, Inc. for Strategic Advisory Services	Jason Tack
• Accept Auditor's Report for FLCC Single Audit for Fiscal Year 2024-2025	Jason Tack
• Approval of Administrators for USDA's Online financial Reporting and Compliance System	Jason Tack
Informational Items	
• Bid Renewal: Maintenance and Repair of Boiler Systems	Jason Tack
• Budget Transfer Report	Jason Tack

Adjourn

Next Meeting: Wednesday, August 5, 2026 – Muller Field Station, 6455 Co Rd 36, Honeoye, NY 14471 (unless otherwise determined and notice posted before the meeting).

Trustee Committee Members

Trustee Steve Martin, Chair
Trustee Geoff Astles
Trustee Richard Russell
Trustee Fred Wille
Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Jason Tack

*Action items for consideration at the full Board meeting



ANNUAL MEETING

June 3, 2026

Finger Lakes Community College, Stage 14

3325 Marvin Sands Drive Canandaigua, NY

**Alternate location for Trustee Russell - The Ross Memorial Library, 644 Main St. Claion, PA
directly after Finance and Facilities Committee**

AGENDA

Trustee Don Cass, Chair

Item

Call to Order

Responsibility

Trustee Cass

Business

- Review and approval of June 4, 2025, Committee Minutes
- Motion to Approve the 2025-2026 FLCC Board of Trustees meeting calendar

Trustee Cass

Trustee Cass

Resolutions

- Resolution to Appoint the 2026-2027 FLCC Board of Trustees Officers
- Resolution to Appoint the 2026-2027 Assistant Secretary to the FLCC Board of Trustees
- Resolution to Designate the 2026-2027 FLCC Official Newspapers
- Designate the 2026-2027 FLCC Official Depositories
- Resolution to Approve Reimbursement of 2026-2027 Necessary Expenses Incurred by Members of the FLCC Board of Trustees

Adjourn

Next Meeting: Wednesday, June 2, 2027 – Stage 14, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).



FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

June 3, 2026

Finger Lakes Community College, Stage 14 3325

Marvin Sands Drive Canandaigua, NY

**Alternate location for Trustee Russell - The Ross Memorial Library, 644 Main St. Claion, PA
directly after Annual Meeting**

AGENDA

Trustee Don Cass

Item

Call to Order

Trustee Cass

Community/Public Comments

Board of Trustees Resolution

Resolution of Appreciation to Trustee Geisha Aman

Trustee Cass

Approve the Consent Agenda Minutes and Resolutions

Review May 6, 2026, Minutes

Trustee Cass

Resolutions

- Approval of Job Description for Special Purpose Coordinator: Gemini Faculty Liaison
- Approval of Revised Department Chairperson Position Description
- Approve Microcredential Policy
- Approve Animals on Campus Policy
- Approve Admissions Policy
- Approval of a Tentative Collective Bargaining Agreement between the Ontario County Board of Supervisors, Finger Lakes Community College, and FLCC GRADE A
- Authorize a Contract Renewal with EAB Global, Inc. for Strategic Advisory Services
- Accept Auditor's Report for FLCC Single Audit for Fiscal Year 2024-2025
- Approval of Administrators for USDA's Online Financial Reporting and Compliance System
- Resolution of Appreciation to Trustee Geisha Aman

Old Business

Trustee Cass

Chair's Report

Trustee Cass

President's Report

Dr. Nye

Committee & Liaison Reports

Nominating Committee (Ad Hoc)

Trustee Astles

Student Trustee Report

Trustee Aman

FLCC Audit & ERM Committee

Trustee Astles

FLCC Board Development Committee

Trustee Mihalik

FLCC Personnel Committee

Trustee Cushman

FLCC Foundation Liaison

Trustee Geise

ACCT Liaison

Trustee Cushman

NYCCT Liaison

Trustees Cushman & Mihalik



Student Corporation Liaison

Trustee Cushman

Announcement

Executive Session

To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].

Adjourn

Next Meeting: Wednesday, August 5, 2026 – Muller Field Station, 6455 Co Rd 36, Honeoye, NY 14471 (unless otherwise determined and notice posted before the meeting).