



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
EDUCATION AND PLANNING COMMITTEE  
September 3, 2025, at 4:30 P.M.  
Stage 14, Finger Lakes Community College  
Canandaigua, NY 14424

Trustee Donna Mihalik, Chair

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## AGENDA

### Item

Call to Order

### Responsibility

Trustee Mihalik

### Business

- Review August 6, 2025, Committee Minutes\*
- Enrollment Report Update
- Student Success: Academic Success Meetings

Trustee Mihalik  
Carol S. Urbaitis, Ed.D.  
Medea Rambish, Ed.D.  
& Sarah Whiffen

### First Read

Anti-Bullying Policy

College Council Representative  
Jennifer Parsons

### Resolutions\*

- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Approve Revisions to the FLCC Management Confidential Handbook

Jennifer Parsons  
Jennifer Parsons

### Strategic Thought Presentation

Electronic Accessibility Impacts for FLCC  
Shaping Our Work in 2025-26: SUNY Initiatives & Compliance Matters

Ed Kelty  
Laura E. Ortiz, Ed.D.

### Adjourn

Trustee Mihalik

**Next Meeting:** *Wednesday, October 1, 2025 – Viticulture Center, 100 Empire Drive, Geneva, NY (unless otherwise determined and notice posted before the meeting).*

### Trustee Committee Members

Trustee Donna Mihalik, Chair  
Student Trustee Geisha Aman  
Trustee George Cushman  
Trustee Joan Geise  
Trustee Fred Wille  
Trustee Don Cass (ex-officio)

### FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

**\*Action items for consideration at the full Board meeting**



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**BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE**

**September 3, 2025**

**directly after Education and Planning Committee**

**Stage 14, Finger Lakes Community College**

**Canandaigua, NY 14424**

**Trustee Geoff Astles, Chair**

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**AGENDA**

**Item**

Call to Order

**Responsibility**

Trustee Astles

**Business**

- Review August 6, 2025, Committee Minutes\*
- FLCC 2024-2025 Operating Budget Update & Finance Report
- FLCC 2026-2027 Capital Request Plan

Trustee Astles

Jason Tack

**Resolutions\***

- Bid Acceptance: Transcription Services

Jason Tack

**Informational Items**

- Bid Acceptance: Minor Maintenance Services of Walls Containing Asbestos
- Bid Acceptance: Hauling and Disposal of Trash and Recyclables
- Bid Renewal: Filters for Various HVAC Units
- Bid Renewal: Maintenance and Repair of Precision Cooling Systems and Chillers
- Budget Transfer Report

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

**Adjourn**

**Next Meeting:** *Wednesday, October 1, 2025 – Viticulture Center, 100 Empire Drive, Geneva, NY (unless otherwise determined and notice posted before the meeting).*

**Trustee Committee Members**

Trustee Steve Martin, Chair  
Trustee Geoff Astles  
Trustee Richard Russell  
Trustee Fred Wille  
Trustee Don Cass (ex-officio)

**FLCC Staff Liaison**

Jason Tack Trustee

**\*Action items for consideration at the full Board meeting**



Success. It's In Our Nature.

**BOARD OF TRUSTEES MEETING**  
**September 3, 2025**  
**directly after Finance and Facilities Committee**  
**Stage 14, Finger Lakes Community College**  
**Canandaigua, NY 14424**

## **Trustee Don Cass, Vice Chair**

| <b><u>Item</u></b>                                                                                                                                                                                                                                                                                           | <b><u>Responsibility</u></b>      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b><u>Call to Order</u></b>                                                                                                                                                                                                                                                                                  | Trustee Cass                      |
| <b><u>Community/Public Comment</u></b>                                                                                                                                                                                                                                                                       | Trustee Cass                      |
| <b><u>Revised Board of Trustees Meeting Calendar 2025-2026 Approval</u></b>                                                                                                                                                                                                                                  | Trustee Cass                      |
| <b><u>Approve the Consent Agenda Minutes &amp; Resolutions</u></b><br>Review August 6, 2025                                                                                                                                                                                                                  |                                   |
| <b><u>Resolutions on the Consent Agenda:</u></b> <ul style="list-style-type: none"><li>▪ Adjust the Finger Lakes Community College Professional Service Positions Roster</li><li>▪ Approve Revisions to the FLCC Management Confidential Handbook</li><li>▪ Bid Acceptance: Transcription Services</li></ul> |                                   |
| <b><u>Old Business</u></b>                                                                                                                                                                                                                                                                                   | Trustee Cass                      |
| <b><u>Chair's Report</u></b>                                                                                                                                                                                                                                                                                 | Trustee Cass                      |
| <b><u>President's Report</u></b>                                                                                                                                                                                                                                                                             | President Nye                     |
| <b><u>Committee &amp; Liaison Reports</u></b>                                                                                                                                                                                                                                                                |                                   |
| Nominating Committee (Ad Hoc)                                                                                                                                                                                                                                                                                | Trustee Astles                    |
| Student Trustee Report                                                                                                                                                                                                                                                                                       | Trustee Aman                      |
| FLCC Audit & ERM Committee                                                                                                                                                                                                                                                                                   | Trustee Astles                    |
| FLCC Board Development Committee                                                                                                                                                                                                                                                                             | Trustee Mihalik                   |
| FLCC Association Liaison                                                                                                                                                                                                                                                                                     | Trustee Cass                      |
| FLCC Foundation Liaison                                                                                                                                                                                                                                                                                      | Trustee Geise                     |
| ACCT Liaison                                                                                                                                                                                                                                                                                                 | Trustee Mihalik                   |
| NYCCT Liaison                                                                                                                                                                                                                                                                                                | Trustee Cushman & Trustee Mihalik |
| Student Corporation Liaison                                                                                                                                                                                                                                                                                  | Trustee Cushman                   |
| <b><u>Adjourn</u></b>                                                                                                                                                                                                                                                                                        |                                   |

**Next Meeting:** *Wednesday, October 1, 2025 – Viticulture Center, 100 Empire Drive, Geneva, NY (unless otherwise determined and notice posted before the meeting).*